



INFORMATION SERVICES



**CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES**
(See General Instructions)

Dept/Division Information Services Fund/Function 6300 (Project 1126) (Page 1) Year: 2005-06

PRIORITY OBJECTIVES (Improvements to be Made) Col. 1	ACTION PLAN (Actions to be Taken to Make Improvement: Who, What, When, Where, How) Col. 2	RESULTS Col. 3	Comments
<p>1. Promote and support the use of technology and the implementation/continuation of local area networks and the wide area networks.</p> <p>2. Revise and update the District Technology Plan.</p>	<p>a. Produce promotional materials. (0391) \$600 (0371) \$200</p> <p>b. Meet with administrators, technology advisors, teachers, school improvement committees, technology committees as requested.</p> <p>c. Hold meetings regularly scheduled meetings for technology advisors.</p> <p>d. Coordinate In-service to support the implementation of technology. (See In-service Plan)</p> <p>e. Provide necessary supplies to support schools and maintain office. (0510) \$2,100</p> <p>a. Coordinate the District Technology Committee with Instructional Support Services to revise plan.</p> <p>b. Coordinate the District Internet Policies and Procedure Committee with Instructional Support Services to revise policies</p>	<p>M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned</p> <p>I</p> <p>M</p>	

**CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES**
(See General Instructions)

Dept/Division Information Services Fund/Function 6300 (Project 1126) (Page 2) Year: 2005-06

PRIORITY OBJECTIVES (Improvements to be Made)	ACTION PLAN (Actions to be Taken to Make Improvement: Who, What, When, Where, How)	RESULTS
Col. 1	Col. 2	Col. 3
3. Coordinate the Public Technology Funds and maintain yearly report to DOE.		M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned
4. Provide current information to technology advisors, media specialists, administrators, and classroom teachers on current policies, technologies and materials affecting instructional programs.	<ul style="list-style-type: none"> a. Implement instructions and recommendations from the Instructional Division and the Superintendent to disperse funds following DOE guidelines. a. Keep informed through conferences, publications, liaisons, and technology advisors. b. Provide substitutes for technology advisors (0750) \$2,000 (0220) \$ 150 c. Provide periodicals, internet, and subscriptions to update information. (0590) \$ 200 	M I
5. Provide direct assistance through scheduled and requested visits to schools. These visits are designed to enhance curricular programs, provide technical support and carry out administrative management procedures.	<ul style="list-style-type: none"> a. Create monthly calendar. b. Travel (0330) \$5,100 c. Salaries (0100) \$3,000 (0210)\$850 (0220) \$250 	I I
6. Investigate and acquire new technology that will enhance the instructional areas and support the State Technology Standards.	<ul style="list-style-type: none"> a. Purchase and test new hardware and software. (0643) \$21,550; (0691) \$500; (0692) \$3,500 	I
Comments		

**CLAY COUNTY SCHOOL BOARD
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(See General Instructions)

Dept/Division Information Services Fund/Function 6300 Project 1126 (Page 3) Year: 2005-06

PRIORITY OBJECTIVES (Improvements to be Made)	ACTION PLAN (Actions to be Taken to Make Improvement: Who, What, When, Where, How)	RESULTS
Col. 1	Col. 2	Col. 3
7. Evaluate the Tech/Net Specialist role and update the Procedures Manual for Instructional Technology	a. Establish a committee to update the Procedures Manual for Instructional Technology and review the role of Tech/Net Specialist.	M=Met; P=Partially Met; N=Not Met; I=In Progress; A=Abandoned Comments I

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CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES

Dept/Division Information Services

Fund/Function 6400

Year 2005-2006

PRIORITY OBJECTIVES Col. 1 (Improvements to be made)	ACTION PLAN Col. 2 (Actions to be Taken to Make Improvements: Who, What, When, Where, How)	RESULTS Col. 3 M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned Comments
1.0 Increase the knowledge and skills of district and school staff members in the use of technology.	1.01 Provide inservice opportunities for staff members to learn software application packages.	I

**CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES**

Dept/Division Information Services

Fund/Function 7408

Year 2005-2006

PRIORITY OBJECTIVES Col. 1	ACTION PLAN Col. 2	RESULTS Col. 3
(Improvements to be made)	(Actions to be Taken to Make Improvements: Who, What, When, Where, How)	M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned <hr/> Comments
1.0 Provide wiring services.	1.01 Wire portables as required. 1.02 Wire computer labs as required. 1.03 Wire other district facilities as required.	I

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**CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES**

Dept/Division Information Services

Fund/Function 7720

Year 2005-2006

PRIORITY OBJECTIVES	Col. 1	ACTION PLAN	Col. 2	RESULTS	Col. 3
	(Improvements to be made)	(Actions to be Taken to Make Improvements: Who, What, When, Where, How)			M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned Comments
1.0	Increase knowledge and skills of personnel at all levels in effective Utilization of Information Services.	1.01 Continue in-service activities for all personnel.		I	
2.0	Improve the processes necessary for personnel to retrieve data for analysis and decision making.	2.01 Provide leadership in providing appropriate software solutions and training.		I	
3.0	Improve customer satisfaction.	3.01 Develop action plans to meet customer needs.		I	

**CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES**

Dept/Division Information Services

Fund/Function 7738

Year 2005-2006

PRIORITY OBJECTIVES Col. 1	ACTION PLAN Col. 2	RESULTS Col. 3
(Improvements to be made)	(Actions to be Taken to Make Improvements: Who, What, When, Where, How)	M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned _____ Comments
1.0 Improve knowledge and skills of Programmer/Analysts, Data Base Specialist, Computer Services Asst., and Administrators.	1.01 Provide training in software applications. Explore emerging technologies.	I
2.0 Improve knowledge and skills of Computer Service Technician, Technical Specialists, Telecommunication Service Technician, and, Telecommunication Specialist.	2.01 Provide training in the installation and maintenance of networks and telephone systems 2.02 Provide training in network admin.	I
3.0 Improve knowledge and skills of computer operator and help desk personnel.	3.01 Provide training in AS/400 Systems operations	I
4.0 Improve knowledge and skills of records management personnel.	4.01 Provide training in records management and imaging systems	I
5.0 Improve knowledge of AS/400 Security.	5.01 Provide training in AS/400 security.	I
6.0 Improve knowledge of PC and Network Security Protocols and Procedures.	6.01 Provide training on security issues.	I

**CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES**

PRIORITY OBJECTIVES Col. 1	ACTION PLAN Col. 2	RESULTS Col. 3
(Improvements to be made) 1.0 Improve systems programming design, development and documentation. 2.0 Continue expansion of office automation and computer applications. 3.0 Improve contingency recovery plan. 4.0 Provide advanced solutions in records management.	(Actions to be Taken to Make Improvements: Who, What, When, Where, How) 1.01 Continue development of IT standards. 1.02 Continue training in programming technologies. 2.01 Provide hardware and software support 3.01 Continue design and testing of the disaster recovery plan. 3.02 Develop agreements with other districts. 4.01 Upgrade imaging system.	M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned _____ Comments I I I M

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Dept/Division Information Services

Fund/Function 7750 (Page 2 of 3)

Year 2005-2006

PRIORITY OBJECTIVES Col. 1	ACTION PLAN Col. 2	RESULTS Col. 3
<p>(Improvements to be made)</p> <p>5.0 Provide improved communications connectivity to FIRN/Internet</p> <p>6.0 Provide repair and maintenance support for administrative and instructional computing systems.</p> <p>7.0 Provide network installation support.</p> <p>8.0 Provide a safe and secure network</p>	<p>(Actions to be Taken to Make Improvements: Who, What, When, Where, How)</p> <p>5.01 Continue design and installation of faster, more reliable data communication.</p> <p>6.01 Provide time and materials support.</p> <p>6.02 Facilitate the utilization of warranty and maintenance agreement.</p> <p>6.03 Purchase necessary tools for computer services technicians.</p> <p>7.01 Install local area networks in the District's schools.</p> <p>7.02 Maintain a wide area network</p> <p>8.01 Develop security policies that address the goals, issues and assets of the district.</p> <p>8.02 Develop guidelines and procedures to achieve a complete security framework.</p>	<p>M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned</p> <hr/> <p>Comments</p> <p>I</p> <p>M</p> <p>M</p> <p>I</p>

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**CLAY COUNTY SCHOOL BOARD
ANNUAL IMPROVEMENT OBJECTIVES**

Dept/Division Information Services

Fund/Function 7750 (Page 3 of 3)

Year 2005-2006

PRIORITY OBJECTIVES (Improvements to be made)	Col. 1	Col. 2	Col. 3
	ACTION PLAN (Actions to be Taken to Make Improvements: Who, What, When, Where, How)	RESULTS M=Met; P=Partially Met; N=Not Met I=In Progress; A=Abandoned	Comments
9.0 Provide a secure Intranet site	8.03 Develop a formalized incident management and response plan. 8.04 Develop an effective information security awareness program. 8.05 Implement an intrusion detection system. 9.01 Develop an Intranet portal for internal district use.	I	

May 25, 2006 (12:59PM)

